

Carroll 2030
Meeting #1: January 18, 2013
Draft Plan

Time: 4 hours
 Participants = 22

Goals for this meeting:

- Form the group (Introductions, clarify group’s mission, timeline, expectations of members, who will be planning the meetings, etc.)
- Begin community assessment (SW)
- Begin to build community vision (Trends/OT, Ideal Carroll)
- Allow work time for clusters

Time	Activity	Materials and Equipment Items in blue = Gail brings
30 mins (8:30—9:00)	<ul style="list-style-type: none"> • Welcome from Lynn and Lou • Introductions (Probably <i>Three things in Common</i>—have small groups determine 3 things they have in common beyond the obvious: gender, all work in CC, all appointed to this task force. Have each group introduce its members and what they have in common.) • Today’s agenda and housekeeping • Framework group and their role in planning future meetings • Norms—how we’ll work together (common ground, what consensus means for us, communicating between meetings, website, other ideas) 	Prepared flip chart with agenda Mr. Sketch markers Blank chart to create norms
30 mins (9:00—9:30)	SW Activity <ul style="list-style-type: none"> • 4 small groups of 5-6 people. Each group chooses recorder and reporter. Record ideas on chart paper. • What are strengths and weakness of CC that affect the quality of life for its residents? (Focus on internal forces—what’s great about living here, what could be better?) • Report out one idea per group until everyone’s out. Create master list, noting how many groups 	3 easels (Plus one from Gail) with flip chart pads OR 2 easels and Post-it chart pads so we can have small groups write on paper

	mentioned each item (for weight)	we've posted on the wall <i>Gail will prep trends map for next activity while groups work</i>
45 min (9:30—10:45)	<p>Trends/OT Activity</p> <ul style="list-style-type: none"> • Have people get into cluster groups. Ask each group to brainstorm a few of the external trends and forces that are having an impact on CC, and that they think will continue to affect residents over the next few years. (Admitting we don't have a crystal ball—just what we see, hear about, read about that's happening out in the wider world.) Use STEEEP model to think about this. <ul style="list-style-type: none"> ○ Social/demographic ○ Technology ○ Education ○ Environment ○ Economic ○ Political/Governmental • Everyone comes to the trends map posted on the wall and we add all the trends anyone mentions. Keep working the map until all ideas are exhausted. <ul style="list-style-type: none"> ○ Fine to put up contradictory trends (Technology helps people connect more and Technology isolates people are both valid ideas and we post them) ○ Person who names the trend gets to say where it goes—not important to get it in the 'right' category, just important to get it on the map • Everyone gets 5 colored dots (ideally color-coded by Cluster) to place on the 5 trends they think are most critical • Once all dots are posted, take a break. Facilitator tallies the dots while group has break 	<p>Colored dots, coded to Cluster groups</p> <p>Prepped chart with key to colored dots by cluster group</p> <p><i>While group takes break, Gail pulls out top vote-getters onto new chart</i></p>
10 min (10:45—10:55)	Break	
30 mins (10:55—)	<p>Trends/OT Continued</p> <ul style="list-style-type: none"> • Review results 	

11:25)	<ul style="list-style-type: none"> • Form 4 new small groups, select recorder and reporter. Look first at top vote-getters. How do these trends present opportunities and threats to CC's quality of life? • As time permits, pick out other items from the list—this is a way to make sure that additional ideas get included if they are important to someone • Report out one idea per group until everyone's out. Create master list, noting how many groups mentioned each item (for weight) 	
20 mins (11:25— 11:45)	<p>Ideal Carroll County</p> <ul style="list-style-type: none"> • Individually, come up with one sentence about your ideal Carroll County in the year 2030. Put it on large Post-it note and make it legible. • Everyone reads their statement and posts it on a chart provided. Individuals can post their items close to ones that seem similar to them. • Facilitated discussion about how many ideas we have, what their tone is, what the group seems focused on and where there are opportunities to learn more and broaden our thinking (or make it more specific!) as we work together over the year 	Large Post-it Notes— ideally, 4 x 6"
30 mins (11:45— 12:15)	<p>Time to work in Clusters</p> <ul style="list-style-type: none"> • Prep for presentations at next meeting 	
15 mins (12:15— 12:30)	<p>Wrap up</p> <ul style="list-style-type: none"> • What happens to the work from today • What to expect next time • Plus-delta on today's meeting/what you want the Framework group to know as they design future meetings 	